

Woodfit Limited is working to the guidelines of an Environmental Management System

## Administration of the Policy

Woodfit Ltd has a commitment to purchasing timber and veneer from sustainable sources only. To endorse this Woodfit is accredited to the following:

- FSC® (Forest Stewardship Council® chain of custody certification)
- Woodfit co-operates and complies with the environmental legislation and local authority requirements at all times
- Licensed agents safely dispose of potentially hazardous environmental waste. Woodfit retains certificates of compliance
- Measures are taken to prevent ground and river pollution by an on-site interceptor
- Multi-drop deliveries are scheduled to ensure vehicles are loaded to full capacity
- Satellite navigation is used to ensure all deliveries are carried out economically
- All cars and vans achieve a minimum of 35 miles to the gallon
- All company vehicles are selected at the time of purchase with the consideration of low emission volumes
- Vehicles are cleaned using non-hazardous, bio-degradable cleansing agent
- Woodfit encourages local employees to walk or cycle to work and promotes car sharing between those who commute
- It is company policy to purchase MDF with either low or zero-rated formaldehyde content
- Dust is kept to a minimum by use of extraction plant and vacuum for small hand held tools
- Modern equipment combined with sound cabinets are utilised to reduce noise
- To save energy a power factor correction control panel has been installed
- Where possible equipment is chosen and installed that uses standby power when left for prolonged periods
- All electrical appliances , machines and computers are switched off at night
- Utilisation of lacquers which conform to the Environmental Protection Act, which are recycled & reused in-house
- Metal containers & scrap metal are crushed and taken away for regeneration
- Wood shavings and timber off cuts are collected and used for livestock bedding/recycled for wood pellets
- Where feasible, wrapping and protective materials are re-used as protection for installed items
- Cardboard and redundant packaging is pressed and baled in the recycling press
- Timber cut-offs are passed on to local schools and colleges for re-use
- Paper and drawings beyond further use are recycled
- Only recycled/FSC® approved copier and printer paper is used
- Redundant mobile phones and IT equipment is sent for recycling
- Printer cartridges are recycled in accordance with the manufacturer's instructions
- 300 trees have been planted to reduce noise and improve the aesthetics of the building in keeping with the locality

This general statement is issued on behalf of Woodfit Limited by:

Anthony Denby  
Managing Director

